

**MINUTES OF
THE RENAL PATHOLOGY CLUB STEERING COMMITTEE MEETING**

March 18, 1991

The committee meeting was held during the 80th Annual Meeting of the USCAP, in Chicago. In attendance were: Arthur Cohen, Vivette D'Agati, Robert Colvin, Gloria Gallo, Gary Hill, Vivian Pinn-Wiggins, Seymour Rosen, Melvin Schwartz; Charles Jennette, Secretary; Jay Bernstein, Chairman.

The first USCAP Companion Meeting offered by the Renal Pathology Club, held on March 17, was discussed. The companion meeting was titled CURRENT TOPICS IN RENAL PATHOLOGY, was moderated by Dr. Michael Kashgarian and Dr. Fred Silva, and included the following presentations: Anti-Neutrophil Cytoplasmic Autoantibodies by Charles Jennette, HIV and the Kidney by Arthur Cohen, Recent Advances in the Pathogenesis of Renal Allograft Rejection by Robert Colvin, and Renal Cell Carcinoma: Review and Update by Barbara Bane. The consensus opinion was that the companion meeting had been well attended, and well received.

The program for the next USCAP Companion Meeting in March of 1992 was decided upon. Dr. Bernstein will chair the session, which will include the following presentations: Renal Allograft Evaluation by Aspiration Biopsy by Cynthia Nast, Wilm's Tumor and Nephroblastomatosis by Bruce Beckwith, Hemolytic Uremic Syndrome by Vivette D'Agati, and Lupus Glomerulonephritis: The Results of the Lupus Collaborative Trial by Mel Schwartz.

The Renal Pathology Club program for the next NKF meeting in November of 1991 was also discussed. A symposium on Cyclosporine toxicity was agreed upon, with Vivette D'Agati as organizer. The symposium will include the following presentations: Morphologic Features of Cyclosporine Nephrotoxicity by Michael Mihatsch, Pathogenesis of Cyclosporine Nephrotoxicity by Giuseppe Remuzzi, and Clinical Update of Cyclosporine Nephrotoxicity by William Bennett.

A revised version of the bylaws for the Renal Pathology Society were considered. Several minor modifications were suggested. The suggestion was made by Dr. Bernstein that the proposed bylaws of the Renal Pathology Club be circulated to the members of the Renal Pathology Club after the November 1991 NKF Meeting, discussed with the membership at the March 1992 USCAP and November 1992 NKF meetings, and considered for ratification at the 1992 NKF meeting. Solicitation of opinions about the transition to the Renal Pathology Society only by mail was not judged to be adequate.

Dr. Bernstein appointed an ad hoc membership committee to formulate membership requirements and a membership application form for the Renal Pathology Society. Committee members are Charles Jennette (Chair), Mel Schwartz, and Arthur Cohen.

The following physicians were proposed and accepted for membership in the Renal Pathology Club: Guillermo A. Herrera, Maria M. Pickens, Daniel D. Sedmak, and Roger D. Smith. (Note: Dr. Smith was later found to already be a member.)

Nephropathology Laboratory

J. Charles Jennette, M.D., Director

(919) 966-2421 FAX (919) 966-4542

The University of North Carolina
The School of Medicine
CB#7525 Department of Pathology
816 Brinkhous-Bullitt Building
Chapel Hill, N. C. 27599-7525

To: Members of Renal Pathology Club Steering Committee

From: J. Charles Jennette, M.D.

Date: June 17, 1991

Enclosed are 1) minutes from the steering committee meeting March 18, 1991, 2) latest revision of the Renal Pathology Society Bylaws, and 3) the evaluation of the companion meeting at the 1991 USCAP meeting.



Nephropathology Laboratory

J. Charles Jennette, M.D., Director
Professor of Pathology
814 Brinkhous-Bullitt Building
(919) 966-2421 FAX (919) 966-4542

The University of North Carolina at Chapel Hill
The School of Medicine
CB#7525 Department of Pathology
Chapel Hill, N. C. 27599-7525

TEXT OF LETTER SENT TO ALL RPC MEMBERS OCTOBER 25, 1991

The Renal Pathology Club Annual Scientific Meeting will be held on Sunday, November 17, 1991 during the National Kidney Foundation Annual Meeting in Baltimore. The meeting will be from 7:20 a.m. to 9:00 a.m. in Room 307-311 of the Baltimore Convention Center at the Inner Harbor. The topic is Cyclosporine Nephrotoxicity. The session will be chaired by Dr. Vivette D'Agati, and will include presentations on pathology by Dr. Michael Mihatsch, pathogenesis by Dr. Giuseppe Remuzzi, and clinical aspects by Dr. William Bennett.

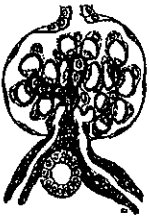
A Renal Pathology Club business meeting will be held on Sunday, November 17 at 12:00 noon in the Kent Room of the Stouffer Harbourplace Hotel. The major issue that will be discussed is the conversion of the relatively informal Renal Pathology Club into the Renal Pathology Society. The current Chairman of the Renal Pathology Club, Dr. Jay Bernstein, will lead this discussion.

For over a year, the Steering Committee of the Renal Pathology Club has been developing plans for conversion of the Renal Pathology Club to a more formal society. Enclosed is the current working version of Bylaws for the proposed Renal Pathology Society. Comments and suggestions from the floor about the general issue of becoming a more formal society and about the composition of the Bylaws will be sought during the business meeting.

The Renal Pathology Club also will hold scientific and business meetings during the United States and Canadian Academy of Pathology Annual Meeting in Atlanta during March of 1992. The scientific meeting (i.e. USCAP Companion Meeting) will be held from 8:30 a.m. to noon on March 15, and the business meeting will follow from noon to 1:00 p.m. in the same room.

Current plans call for a vote to ratify the Bylaws and become the Renal Pathology Society at a business meeting held during the National Kidney Foundation Annual Meeting in November, 1992.

If you are unable to attend the business meetings in November or March, feel free to mail your comments or suggestions to me and I will make them available to Dr. Bernstein and the Steering Committee.




Nephropathology Laboratory

J. Charles Jennette, M.D., Director
Professor of Pathology
814 Brinkhous-Bullitt Building
(919) 966-2421 FAX (919) 966-4542

The University of North Carolina at Chapel Hill
The School of Medicine
CB#7525 Department of Pathology
Chapel Hill, N. C. 27599-7525

Memorandum

To: Members of Renal Pathology Club Steering Committee

From: Charles Jennette, Secretary 

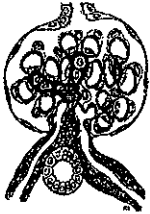
Date: October 25, 1991

Subject: Steering Committee Meetings

The RPC Steering Committee Meeting during the upcoming NKF/ASN Meeting will be held from 9:15 a.m. to 11:00 a.m. on Sunday, November 17 (immediately following the Cyclosporine Nephrotoxicity Session) in the Pride of Baltimore Room at the Stouffer Harbourplace Hotel (across Pratt Street and several blocks to the left of the Convention Center).

The RPC Steering Committee Meeting during the USCAP Meeting is tentatively scheduled for 5:30 p.m. on March 15, 1992.

Also enclosed are a letter and a copy of the proposed RPS Bylaws that were sent to all members of the RPC.



Nephropathology Laboratory

J. Charles Jennette, M.D., Director
Professor of Pathology
814 Brinkhous-Bullitt Building
(919) 966-2421 FAX (919) 966-4542

The University of North Carolina at Chapel Hill
The School of Medicine
CB#7525 Department of Pathology
Chapel Hill, N. C. 27599-7525

October 25, 1991

Michael Kashgarian, M.D.
Department of Pathology
Yale University School of Medicine
310 Cedar Street, POB 3333
New Haven CT 06510

Dear Dr. Kashgarian:

The Renal Pathology Club Annual Scientific Meeting will be held on Sunday, November 17, 1991 during the National Kidney Foundation Annual Meeting in Baltimore. The meeting will be from 7:20 a.m. to 9:00 a.m. in Room 307-311 of the Baltimore Convention Center at the Inner Harbor. The topic is Cyclosporine Nephrotoxicity. The session will be chaired by Dr. Vivette D'Agati, and will include presentations on pathology by Dr. Michael Mihatsch, pathogenesis by Dr. Giuseppe Remuzzi, and clinical aspects by Dr. William Bennett.

A Renal Pathology Club business meeting will be held on Sunday, November 17 at 12:00 noon in the Kent Room of the Stouffer Harbourplace Hotel. The major issue that will be discussed is the conversion of the relatively informal Renal Pathology Club into the Renal Pathology Society. The current Chairman of the Renal Pathology Club, Dr. Jay Bernstein, will lead this discussion.

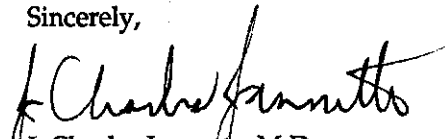
For over a year, the Steering Committee of the Renal Pathology Club has been developing plans for conversion of the Renal Pathology Club to a more formal society. Enclosed is the current working version of Bylaws for the proposed Renal Pathology Society. Comments and suggestions from the floor about the general issue of becoming a more formal society and about the composition of the Bylaws will be sought during the business meeting.

The Renal Pathology Club also will hold scientific and business meetings during the United States and Canadian Academy of Pathology Annual Meeting in Atlanta during March of 1992. The scientific meeting (i.e. USCAP Companion Meeting) will be held from 8:30 a.m. to noon on March 15, and the business meeting will follow from noon to 1:00 p.m. in the same room.

Current plans call for a vote to ratify the Bylaws and become the Renal Pathology Society at a business meeting held during the National Kidney Foundation Annual Meeting in November, 1992.

If you are unable to attend the business meetings in November or March, feel free to mail your comments or suggestions to me and I will make them available to Dr. Bernstein and the Steering Committee.

Sincerely,



J. Charles Jennette, M.D.
Secretary, Renal Pathology Club

Renal Pathology Club Steering Committee Meeting

Sunday, November 17, 1991

9:15 a.m. to 11:00 a.m.

Pride of Baltimore Room, Stouffer Harbourplace Hotel

Contents

Minutes of Steering Committee Meeting, March 18, 1991

Text of letter sent to all Renal Pathology Club Members,
October 25, 1991

Proposed bylaws for Renal Pathology Society

Proposed membership requirements and application form

List of RPC members with addresses as of November 1991

MINUTES OF THE RENAL PATHOLOGY CLUB BUSINESS MEETING

November 17, 1991

The Renal Pathology Club Business Meeting was held on November 17, 1991 during the Annual National Kidney Foundation Meeting in Baltimore, Maryland. The membership had been notified by mail that a decision about becoming the Renal Pathology Society would be made at this meeting. Twenty seven members, including the Chairman, Dr. Jay Bernstein, and Secretary, Dr. Charles Jennette, were in attendance.

Dr. Bernstein began the meeting with a historical overview of the Renal Pathology Club, which originated in 1978 with Dr. Conrad Pirani as Chairman. Dr. Bernstein also summarized the participation of the Renal Pathology Club in the Annual National Kidney Foundation/American Society of Nephrology Meeting and the Annual United States and Canadian Academy of Pathology Meeting. The possibility of the Renal Pathology Club becoming a Council of the National Kidney Foundation was considered, but this option did not have the support of the membership present.

Most of the meeting focused on the transition from the Renal Pathology Club to the Renal Pathology Society. The Renal Pathology Society Bylaws that were proposed by the Renal Pathology Club Steering Committee were considered in detail. A number of modifications were agreed upon. After completion of the discussion of the bylaws, Dr. Arthur Cohen moved that the Renal Pathology Society Bylaws be adopted with the recommended changes, and Dr. Fred Silva seconded the motion. Dr. Bernstein declared that the Renal Pathology Club was now the Renal Pathology Society.

Dr. Bernstein noted that, in accordance with the Bylaws, everyone on the Renal Pathology Club membership list was now automatically a Charter Member of the Renal Pathology Society; although, to maintain this membership, a modified (i.e., without the requirement for sponsorship) application form and dues must be submitted to the secretary within three months of receiving the application form.

Plans were made to hold the next Renal Pathology Society Scientific and Business Meetings during the March 1992 USCAP Meeting in Atlanta, Georgia. The Scientific Meeting will be the Renal Pathology Society Companion Meeting to be held at 8:30 a.m. on March 15. This will be followed immediately by the Business Meeting.

The Business Meeting was adjourned.

BYLAWS OF THE RENAL PATHOLOGY SOCIETY
(Working version, 10/91)

3. Organize and coordinate all meetings of the RPS, in collaboration with the Education and Scientific Meeting Committee.
 4. Exert leadership in the development and implementation of scientific programs according to the above stated objectives of RPS.
 5. Deal specifically with matters related to the incorporation of RPS.
- E. Reports of Committees
 - F. Old business
 - G. New business
 - H. Announcement of new members and officers
 - I. Adjournment

Article VI

Standing Committees (to be appointed by President):

- A. Education and Scientific Meeting Committee This Committee shall be responsible jointly with the Executive Committee for design, organization and conduct of scientific meetings and other education efforts of the RPS. The Committee shall be composed of no less than three members.
- B. Membership Committee (See Article III.)
- C. Nominating and Awards Committee This Committee shall consist of three members. The past-President, acting as chair, and two additional acting Regular Members appointed by the current President. It shall be responsible for nominating new officers and selecting recipients for awards.
- D. Training Programs Committee This Committee shall encourage broader availability of training opportunities in renal pathology and help to upgrade their quality. Committee activities shall include collection and dissemination of information about training programs and identification and development of sources of support for trainees.
- E. Auditing Committee This Committee shall consist of three members. The Secretary-Treasurer, acting as chair, and two additional Regular Members appointed by the current president. It shall be responsible for an annual audit of RPS financial affairs.

Article VII

Meetings:

- A. Scientific Meetings These meetings shall be held twice annually during the annual National Kidney Foundation/American Society of Nephrology Meeting, and U.S. and Canadian Academy of Pathology Meeting. The time and place will be determined by the Executive Committee.
- B. Business Meeting This meeting shall be held annually during the NKF meeting. A quorum (i.e. 1/5 of total or 20 Regular Members) must be present to conduct business, but the scientific meeting may proceed in the absence of a quorum.
- C. Executive Committee Meeting This meeting shall be held twice annually during the USCAP and NKF/ASN meetings.
- D. Special Meetings These may be called as deemed necessary by the Executive Committee or President.

Article VIII

Order of Business at the Annual Business Meeting:

- A. Determination of quorum
- B. Approval of the agenda
- C. Previous meeting minutes: Secretary-Treasurer
- D. Financial report: Secretary-Treasurer

Article IX

Dues, Fees, and Compensation:

- A. Dues The annual dues shall be determined each year by the Executive Committee.
- B. Arrears Any member in arrears of dues for more than two years, failing satisfactory explanation, shall be dropped from membership. Such members may be reinstated on approval of the Membership Committee.
- C. Compensation No RPS officer shall receive compensation for his/her services as such. The Executive Committee, acting by majority vote, may authorize or ratify the payment to any officer or member of reasonable compensation for expenses incurred on behalf of the RPS in any capacity deemed necessary or advisable and in the best interest of the RPS.

Article X

Amendments:

Amendments to the Bylaws may be suggested in writing to the Secretary-Treasurer by any Regular Member at least two months prior to the Annual Business Meeting. If approved by the Executive Committee, this amendment needs to be accepted by a two-thirds majority mail vote of the Regular Members.

Article XI

Liquidation and Sunset Provision:

- A. Liquidation Motion for liquidation must be made in writing to the Executive Committee at least 2 months prior to the Annual Meeting. A 2/3 vote of Regular Members present at the annual meeting is required.
- B. Sunset Provision Every five years, the RPS and its Bylaws must be reapproved by a majority of Regular Members present at the annual business meeting. If this does not occur, the RPS shall be dissolved automatically.
- C. In the event of liquidation, after payment of obligations, all remaining assets pass to either the United States and Canadian Academy of Pathology, or the National Kidney Foundation by majority vote of the Regular Members attending the last RPS business meeting.

BYLAWS OF THE RENAL PATHOLOGY SOCIETY
(Working version, 10/91)

3. Organize and coordinate all meetings of the RPS, in collaboration with the Education and Scientific Meeting Committee.
4. Exert leadership in the development and implementation of scientific programs according to the above stated objectives of RPS.
5. Deal specifically with matters related to the incorporation of RPS.

Article VI

Standing Committees (to be appointed by President):

- A. **Education and Scientific Meeting Committee**
This Committee shall be responsible jointly with the Executive Committee for design, organization and conduct of scientific meetings and other education efforts of the RPS. The Committee shall be composed of no less than three members.
- B. **Membership Committee** (See Article III.)
- C. **Nominating and Awards Committee** This Committee shall consist of three members. The past-President, acting as chair, and two additional acting Regular Members appointed by the current President. It shall be responsible for nominating new officers and selecting recipients for awards.
- D. **Training Programs Committee** This Committee shall encourage broader availability of training opportunities in renal pathology and help to upgrade their quality. Committee activities shall include collection and dissemination of information about training programs and identification and development of sources of support for trainees.
- E. **Auditing Committee** This Committee shall consist of three members. The Secretary-Treasurer, acting as chair, and two additional Regular Members appointed by the current president. It shall be responsible for an annual audit of RPS financial affairs.

Article VII

Meetings:

- A. **Scientific Meetings** These meetings shall be held twice annually during the annual National Kidney Foundation/American Society of Nephrology Meeting, and U.S. and Canadian Academy of Pathology Meeting. The time and place will be determined by the Executive Committee.
- B. **Business Meeting** This meeting shall be held annually during the NKF meeting. A quorum (i.e. 1/5 of total or 20 Regular Members) must be present to conduct business, but the scientific meeting may proceed in the absence of a quorum.
- C. **Executive Committee Meeting** This meeting shall be held twice annually during the USCAP and NKF/ASN meetings.
- D. **Special Meetings** These may be called as deemed necessary by the Executive Committee or President.

Article VIII

Order of Business at the Annual Business Meeting:

- A. Determination of quorum
- B. Approval of the agenda
- C. Previous meeting minutes: Secretary-Treasurer
- D. Financial report: Secretary-Treasurer

- E. Reports of Committees
- F. Old business
- G. New business
- H. Announcement of new members and officers
- I. Adjournment

Article IX

Dues, Fees, and Compensation:

- A. **Dues** The annual dues shall be determined each year by the Executive Committee.
- B. **Arrears** Any member in arrears of dues for more than two years, failing satisfactory explanation, shall be dropped from membership. Such members may be reinstated on approval of the Membership Committee.
- C. **Compensation** No RPS officer shall receive compensation for his/her services as such. The Executive Committee, acting by majority vote, may authorize or ratify the payment to any officer or member of reasonable compensation for expenses incurred on behalf of the RPS in any capacity deemed necessary or advisable and in the best interest of the RPS.

Article X

Amendments:

Amendments to the Bylaws may be suggested in writing to the Secretary-Treasurer by any Regular Member at least two months prior to the Annual Business Meeting. If approved by the Executive Committee, this amendment needs to be accepted by a two-thirds majority mail vote of the Regular Members.

Article XI

Liquidation and Sunset Provision:

- A. **Liquidation** Motion for liquidation must be made in writing to the Executive Committee at least 2 months prior to the Annual Meeting. A 2/3 vote of Regular Members present at the annual meeting is required.
- B. **Sunset Provision** Every five years, the RPS and its Bylaws must be reapproved by a majority of Regular Members present at the annual business meeting. If this does not occur, the RPS shall be dissolved automatically.
- C. In the event of liquidation, after payment of obligations, all remaining assets pass to either the United States and Canadian Academy of Pathology, or the National Kidney Foundation by majority vote of the Regular Members attending the last RPS business meeting.